

Notes for Georgia Archives Researchers

Effective March 21, 2007

Use of Cameras – Reference Room

Hand held cameras may be used in the Reference Room to take photos of documents as long as the materials are laid flat on the table.

No flash or extra lighting may be used.

No equipment such as tripods may be used. Camera cases are not permitted.

For security purposes, photos of the building or other researchers are not permitted. We will be happy to provide you with digital images of the building interior, free of charge. Please see staff for details.

Use of Cameras – Original Document Reading Area

Use of cameras in the Original Document Reading Room requires permission from the Reference Services Manager or Assistant Director.

Materials must be handled appropriately for their format, e.g., flat on table or supported by a foam support. Archives staff will advise you about appropriate handling.

No extra lighting or equipment is permitted.

Publication

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